

# **MD. RAFIQUUL ISLAM**

Managing Director



**MD RAFIQUUL ISLAM**

**Managing Director  
of**

**FAUNA Ideas & Innovations Limited**

**FAUNA InfoTech Limited**

**Storex BD Limited**

**Corona Sheba BD Limited**

## EMPLOYMENT HISTORY:

TOTAL YEAR OF EXPERIENCE:  
**18.5 YEAR(S)**

(January 01, 2020 - Continuing)

Chief Asst, Editor

### **The Finance Today**

**Duties/Responsibilities:**

1. News Planning, Creating & Reporting.
2. Always Communicate with Electronic Media Online Broadcast for Live News.
3. Direct Supervision to my team as a Team Leader.
4. Teaching Local & New Journalist
5. Prepare News Script, Drama, Film Etc.
6. Prepared Online News marketing through Facebook, YouTube,

and Twitter Etc.

7. Prepared Yearly Marketing & News Activities with Progress Report
8. Monthly Funnel Execution & Observation

(October 10, 2017 – December, 2019)

General Manager (Head),  
Project & Tender Business

### **INTERNATIONAL OFFICE MACHINES (IOM) LIMITED**

**Duties/Responsibilities:**

1. Government Project Planning, Creating & Reporting.
2. Always Communicate with Project Director & Inspire to push our products Line.
3. Direct Supervision to my team as a Team Leader.
4. Pushing Technical Spec to the TEC or IT People

## ACADEMIC QUALIFICATION:

2012

### **MBA**

Concentration: Marketing  
Institute: Prime University

2001

### **M.Sc.**

Concentration: Botany  
Institute: National University

2000

### **B.Sc. (Hons)**

Concentration: Botany  
Institute: National University

## ACADEMIC QUALIFICATION:

2019

### **Public Procurement Seminar 2008**

Directorate General of Family Planning (DGFP)

2019

### **Scope of Social Media**

DCIT Limited

5. Prepare Tender Documents & Check Finally by own hand though PPR-2008
6. Prepared e-GP Online Tender Document & Check Finally by own hand
7. Prepared Yearly Marketing & Sales Activities with Progress Report
8. Monthly Funnel Execution & Observation
9. Upcoming Lead Generations & Execution.

(February 1, 2015 - October 09, 2017)

Asst. General Manager, Government Project

2018

### **Quantum Method**

Yoga Foundation

2016

### **PPR (Manual & eGP)**

Directorate General of Family Planning (DGFP)

2011

### **Basic Marketing & Sales Developing**

a2Z Limited

## **GLOBAL BRAND PRIVATE LIMITED**

### **Duties/Responsibilities:**

1. Government Project Planning, Creating & Reporting.
2. Always Communicate with Project Director & Inspire to work with us.
3. Direct Supervision to my team as a Team Leader
4. Work in to Spec Level with the Project Engineer
5. Prepared Tender Documents & Check Finally by own hand.
6. Prepared e-GP Online Tender Document & Check Finally by own hand
7. Prepared Online Tender Document for Bangladesh Bank & Other Individuals.
8. New Products introducing in to the Market & making Comparison statement of related products.

2008

### **Conversational English Course**

DYD Jessore under Peace

2003

### **Computer Basic Course**

DYD Jessore Under Ministry Of Youth & Sports

2003

### **Short Spoken & Written English Course**

The English Home

(February 1, 2012 - January 31, 2015)

**Business Development Manager  
Computer Source Limited**

**Duties/Responsibilities:**

1. Media Based Project Searching & Creating New Project (Specially Government Project)
2. Always Communicate with Project Director & Inspire to work with me.
3. Direct Supervision to my team as a Team Leader
4. Work in to Spec Level with the Project Engineer
5. Prepared Tender Documents & Check Finally by own hand.
6. Prepared e-GP Online Tender Document & Check Finally by own hand
7. Prepared Online Tender Document for Bangladesh Bank & Other Individuals.
8. New Products introducing in to the Market.

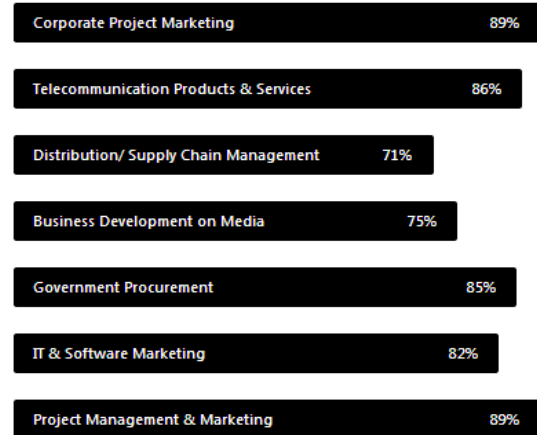
( November 21, 2010 - January 31, 2012)

**Business Development Manager  
UNIQUE BUSINESS SYSTEMS**

**Duties/Responsibilities:**

1. Prepared Marketing & Sales plan for individuals and for the team.
2. Direct monitoring sales & marketing updates on IT products with Software
3. New Products introducing & setup target Market
4. Prepared Tender Documents & Check Finally by own hand.
5. Supply Chain Management, International Export Marketing,
6. Making Report on Monthly, Quarterly, Half Yearly & Yearly for taking management decision.
7. Maintaining the Channel / Dealer / reseller Sales
8. Leadership quality and interpersonal communication skill.

## FIELDS OF SPECIALIZATION



## SPECIAL QUALIFICATION:

1. Have a lot of ability to work in any situation & under Pressure.
2. Have a powerful mental ability to do the better one.
3. Every legal activity is possible for me for my duties.
4. Have a smart managing Power & Meaningful Decision Taker.
5. Have a better practice to meet with Government High Officials within National & International
6. Have a better experience with digital world (Web Platform, Graphics Design, Social Media, Electronics Media Etc.)

## EXTRA-CURRICULAR ACTIVITIES:

(April 1, 2004 - November 20, 2010)

Asst. Manager, Sales

## FLORA LIMITED

### Duties/Responsibilities:

1. Report to my duties in to line Manager every day.
2. Always Communicate with Project Director & Others Corporate Clients.
3. Work in to Spec Level with the Project Engineer
5. Prepared Tender Documents & Submission finally after checking my boss.
6. Prepare Sales Funnel Every Quarter
7. Maintaining the Channel / Dealer / reseller Sales
11. Build up relationship with the Government Organization for creating new project.
14. Report submission to my concern boss, Daily, Weekly, Monthly, Quarterly, Half yearly & Yearly.

I) So fast & Energetic.

II) A good Organizer

III) Able to do everything by under presser which is OK

IV) Strongly Self confidential power

V) Work is my main hobby

VI) A well Singer

VII) Well Cricket & Football Player

### TOTAL OFFICE STUFF:

Executive Director	: 01 (One)Person
General Manager	: 02 (Two) Person
Manager Admin	: 01 (One) Person
Manager Operation	: 01 (One) Person
Project Manager	: 03 (Three) Person
Asst. Manager	: 06 (Six) Person
Marketing Personal	: 10 (Ten) Person
Finance Personal	: 03 (Three) Person
System Engineers	: 15 (Fifteen) Person
Trainer / Engineer	: 02 (Two) Person
Office Assistance	: 02 (Two) Person